AEROPORTURI BUCUREȘTI
COMPANIA NAȚIONALĂ AEROPORTURI BUCUREȘTI
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REGULATION
USE OF PUBLIC PARKING LOTS
OF BUCHAREST HENRI COANDA INTERNATIONAL AIRPORT

Art.1. Compliance with this regulation is mandatory for all users of the public parking lots of Bucharest Henri Coanda International Airport (BHCIA) owned by Bucharest Airports National Company (BANC), the access being conditioned by compliance with this regulation.

Art. 2. Access to the public parking lots of Bucharest Henri Coanda International Airport (BHCIA) owned by Bucharest Airports National Company (BANC) after the issuance of the access ticket represents the tacit agreement of the driver regarding the application of the provisions of this Regulation.

Art. 3. Within BHCIA parking lots, the Romanian legislation regulating the circulation of motor vehicles on public roads applies.

Art. 4. The following are strictly forbidden inside BHCIA parking lots:

(1) Carrying out unauthorized passenger transport activities;
(2) Access of vehicles with trailers;
(3) Access of TAXI vehicles (according to Law 38/2003 with subsequent amendments and completions);
(4) Access for minibuses, motor vehicles with a maximum authorized gross weight exceeding 2,7 tons, as well as motor vehicles with more than 7 seats, with the exception of special parking for minibuses
(5) Use of horns;
(6) Parking outside the marked areas;
(7) Voluntary stopping/parking of motor vehicles on flows.
(8) Repair of motor vehicles;
(9) Voluntary parking of motor vehicles with the engine running;
(10) Driving in the wrong direction;
(11) Dumping of waste of any kind;
(12) Pollution with flammable, hazardous or organic substances;
(13) Destruction of vegetation;
(14) Abusive occupation of seats reserved for motor vehicles with reduced mobility, seats reserved for alternative passenger transport, those intended for charging electric vehicles, as well as those marked "AIHCB" and "TAXI";
(15) Use of a parking lot for a period of more than 30 days;
(16) Pedestrian traffic on car flows entering/exiting in/from parking lots.

Art. 5. It is strictly forbidden to access the parking lots of any vehicles with inscriptions and/or taxi equipment or intended for the transport of persons in taxi or private mode. Exceptions are taxi vehicles that hold authorizations issued by authorities other than those of the Municipality of Bucharest and Ilfov County, which arrive at the airport based on an order by dispatcher or a contract and which have as their destination localities located outside the municipality of Bucharest and Ilfov County. They benefit from access only in the P1 public parking lot (located in the vicinity of the "Departures" terminal), with the occupation exclusively of the places marked "TAXI", marked on the west side of the parking lot and with the obligation of drivers not to leave the vehicles.

Art. 6. CNAB will block/tow the vehicles in a situation of non-compliance with the provisions of**: art. 4 - items 1, 2, 3, 4, 6, 7, 8, 14, 15 and art. 5**. Their release is to be made only after the payment of the value of the parking time and the blocking - unblocking/towing/storage fees, approved by BANC Board of Directors.

Art. 7. Drivers have the obligation to observe the minimum distance of 5 m between vehicles in order to prevent possible accidents and blockages. The maximum speed of travel inside the parking lot is 5 km/h.

Art. 8. It is strictly forbidden for individuals or legal entities to carry out any commercial, advertising or promotional activities without the express and prior authorization of BANC.

Art. 9. Depending on the degree of occupancy of the parking spaces or other exceptional situations, access to the parking lots may be temporarily restricted.

Art. 10. (1) Car access to parking lots is made by requesting and obtaining a single access ticket/vehicle or by using a bank card. In the case of access based on a bank card, it is mandatory to use the same card at the exit of the parking lots.

(2) Requesting and obtaining 2 or more access tickets for the same vehicle is prohibited and will be sanctioned with the issuance of an invoice in the name of the driver in the amount of 500 lei, with a payment term of 30 days.

Art. 11. Leaving the parking lot is done after paying the parking fee, using the access ticket or, as the case may be, the bank card that was used at the entrance.

Art. 12. Entering the parking lots without taking a ticket or without the use of a bank card is prohibited. In case of any problems related to the issuance or collection of the ticket, the driver is obliged to request assistance through the intercom or at the telephone numbers 021.201.33.87/0724.062.114 and to follow the instructions received from the parking staff. Otherwise, the car can be removed from the parking lot only after paying the fees applied for the loss/no-showing/damage of the ticket.

Art. 13. (1) During the entire duration of the use of the parking lot, **the driver has the obligation to keep the parking ticket** issued at the entrance without damaging it **and to use it to pay the value of the parking services <u>before returning to the vehicle</u>**.

The payment of the parking ticket can be made in the following ways:

- Payment machines located inside the Departures Terminal and the Arrivals Terminal, as well as in the adjacent car parks
- Parking Dispatch - payment point with operator, located on the connection corridor between the Departures Terminal and the Arrivals Terminal;
- POS installed on all exit flows from parking lots, with the use of a bank card;
- Online payment gateway: https://parcare.cnab.ro;
- Mobile payment application: OTP PARK&FLY.

(2) It is recommended to enter in the vending machine the exact amount to be paid or an amount that does not exceed it by a long time. In the event that the vending machine does not have banknotes, the rest will be granted at the payment points operated by the cashiers, only under the conditions of presenting the non-fiscal receipt for the change, issued by the vending machine, as soon as possible.

(3) In the event that the payment machines are not functional, the payment shall be made at the payment point operated by the cashiers, located on the corridor connecting the Departures Terminal and the Arrivals Terminal.

Art. 14. The minimum unit of calculation of the time of use of parking lots with an hourly rate (short term) is 30 minutes, any fraction started to be paid as a whole unit.

Art. 15. The minimum unit of calculation of the time of use of long-term parking lots and parking for minibuses is one day (24 hours from the moment of entry), any fraction started to be paid as a whole unit.

Art. 16. Once paid, a unit is fully usable. At the end of the first unit paid, 15 additional minutes are granted, necessary to board the vehicle and move to one of the exit barriers.

Art. 17. (1) Leaving the parking lot in the event of failure to show up for payment of the ticket issued at the entrance, in the event of presenting an invalid or damaged ticket, or in the event of loss of the ticket after payment, may be made under the conditions of issuing a duplicate parking ticket which is charged with the amount of 100 lei (VAT included). Following the identification of the vehicle, the duration of use of the parking lot will be calculated and a duplicate parking ticket will be issued. The payment of the duplicate value does not exclude the payment of the parking fee. The value of the duplicate will not be refunded.

(2) If the vehicle cannot be identified by the automatic license plate reading system, a single parking exit ticket may be issued, which shall be charged with the amount of 500 lei (VAT included).

(3) Any attempt to access or leave the parking lot in a manner other than that specified in this Regulation shall be sanctioned in accordance with its provisions and, if the situation requires it, legal proceedings shall be initiated against the persons responsible.

Art. 18. The applicable tariffs are established by Decisions of BANC Board of Directors and are displayed on the access flows and at the payment points. The terms and conditions of their payment cannot be subject to negotiation.

Art. 19. (1) BANC is exonerated from any liability for:

- **a)** damages caused by non-compliance with the meaning of signs, traffic lights and road markings or by non-compliance with the indications of law enforcement officers and competent BANC staff;
- **b)** damages caused by the movements of barriers in the event of failure to maintain the minimum distance between vehicles or failure to comply with the entry/exit procedure;
- **c)** road accidents, damage or damage to motor vehicles
- **d)** the extension of the time of use of the parking lots due to the postponement of the take-off/landing times of the aircraft;
- **e)** extension of the waiting time for payment or at barriers during periods with peak traffic or caused by factors not attributable to BANC;
- **f)** any immediate or subsequent consequence, direct or indirect, of non-compliance with the provisions of this Regulation or of the refusal to pay parking fees, or of the amounts representing repairs of damaged/destroyed/disconnected landmarks.
- **g)** improper use of bank cards at parking terminals as well as possible incidents regarding payments with these means of payment
- **h)** Thefts
- **i)** Fires
- **j)** any kind of damage caused by third parties

Art. 20. The recordings of CCTV cameras installed in parking lots are not available to the public.

Art. 21. The security of the vehicles is not ensured, the parking fee not including expenses in this regard.

Art. 22. In the event that a user of the parking lots causes material damage to the BANC (damage to equipment, destruction, disintegration, pollution, waste discharge, etc.), the value of the materials, equipment and labor necessary to restore the initial situation will be recovered through legal procedures from him on the basis of a works estimate.

Art. 23. The parking spaces reserved for persons with disabilities may be used only by the vehicles that have displayed the card issued by the competent authorities, which contains the international representative sign. The vehicle carrying a person with disabilities holding a card has the right to park free of charge on the specially arranged spaces. The person with disabilities must be present in the vehicle. If the person with disabilities is not present, the gratuity does NOT apply, and the driver pays the full fare. In order to benefit from the gratuity, it is necessary to present yourself at the collection point (Dispatch) located on the connecting body between the Departures and Arrivals terminals.

Art. 24. According to the legal provisions, customers have the obligation to keep the tax receipts issued when paying for parking at least until leaving the airport area.

Art. 25. Bucharest Airports National Company reserves the right to prohibit access to the parking lots of vehicles whose drivers are in any of the following situations:

- left the parking lot without paying the parking fee due;
- did not comply with the instructions of the airport staff;
- caused damage to the Bucharest Airports National Company;
- have infringed the provisions of this Regulation.

Art. 26. Any complaints regarding the parking services will be sent to the CNAB Management within 48 hours from the ascertainment of the complained situation, using one of the following methods:

- By e-mail, to *contact@cnab.ro*;
- By mail, to the address *C.N. Aeroporturi București S.A., calea Bucureștilor nr. 224 E, 075150-Otopeni, jud. Ilfov*.